



FELLOWS COMMITTEE CHARGE

(last reviewed 10/2024)

Purpose: The AVTE Fellows Committee is responsible for developing and implementing strategies to generate awareness and interest in the FVTE offering. The committee is also responsible for managing all operational aspects of the program in a way that strengthens the FVTE brand.

Number of Members: Estimated 5 to 7, one-year terms (not limited)

Composition: Members shall include a Chair or Co-Chairs and additional at-large appointments. The Chair may invite guests to meetings as needed to expedite information sharing.

Method of Appointment: The President shall appoint the Committee Chair in consultation with the Executive Committee and the Executive Director. The chair appoints Additional members in consultation with the President and the Executive Director. All members must be current AVTE members.

Accountability: Reports to the Board of Directors through an Executive Committee liaison.

Core Activities:

- Regularly review and propose adjustments to the criteria for the FVTE designation.
- Make recommendations to the Board for expanding the program to additional levels/offerings.
- Provide oversight to the candidate application/review process.
- Generate programming for the FVTE community to strengthen its cohesiveness.
- Assist in the development and implementation of a marketing plan to increase participation.
- Take action, as appropriate, to preserve the program's standing in the veterinary education community.

Meeting Frequency:

At a cadence agreed to by the committee, likely 6-7x a year with breaks for the holidays and summer months.

Estimated Time Commitment:

2-3 hours per month