



MEMBERSHIP COMMITTEE CHARGE

(last reviewed/approved: October 2024)

Purpose: The AVTE Membership Committee is tasked to provide support and general oversight to organizational efforts in recruiting and retaining its membership. In addition, the committee recommends strategies to strengthen the value of membership and the community in general.

Number of Members: Estimated 4 to 8 with one-year terms (not limited)

Composition: Members shall include a Chair or Co-Chairs and additional at-large appointments. The Chair may invite guests to meetings as needed to expedite information sharing.

Method of Appointment: The President shall appoint the Committee Chair, in consultation with the Executive Committee and the Executive Director. The chair appoints Additional members in consultation with the President and the Executive Director. All members must be current AVTE members.

Accountability: Reports to the Board of Directors through an Executive Committee liaison.

Core Activities:

- Guide the direction of recruitment and retention strategies to grow the AVTE membership
- Support staff in the implementation of agreed-upon strategies
- Solicit feedback from the membership on ways to strengthen the organization's value proposition
- Make recommendations regarding membership structure and membership benefits
- Be ambassadors for the organization with prospective members

Meeting Frequency:

At a cadence agreed to by the committee, likely monthly, with breaks for the holidays and summer months.

Estimated Time Commitment:

2-3 hours per month